



## APPLICATION FOR LARGE PRINT DIRECT MAIL SERVICE INDIVIDUALS

Lincoln Lawrence Franklin Regional Library  
100 S. Jackson St  
Brookhaven, MS 39601  
601-833-3369

The Lincoln Lawrence Franklin Regional Library System offers a Large Print Direct Mail Service to registered patrons. This service provides direct loan by mail of books published in large print in both paperback and hardback formats.

**WHO IS ELIGIBLE?** Any Mississippi resident that is eligible for and becomes a registered patron of the Library may request to participate in the Large Print Direct Mail Services program. Only those individuals who are certified as being unable to read or, use standard printed materials as a result of temporary or permanent visual or, physical limitations or, as having a reading disability due to an organic dysfunction may receive service.

**HOW DO I REGISTER FOR THE LARGE PRINT DIRECT MAIL SERVICE?** Please contact the Library (601-833-3369) and ask for the Reference Desk. Forms will be provided to document eligibility compliance for the free mail service.

**BOOK COLLECTION** Books from the Library's collection are available for direct loan to eligible individuals. The collection contains a wide range of fiction, non-fiction, and biographical books.

*Patrons can access the Library's Online Catalog at [lf.bibliionix.com/catalog](http://lf.bibliionix.com/catalog)*

**HOW DO I REQUEST BOOKS?** Patrons should call the Library (601-833-3369) and ask for the Reference Desk. Up to 5 large print books may be requested. *Tip:* For quicker service, patrons may opt to use the online catalog to identify available titles.

The loan period for each title is 3 weeks. While 5 requests may be placed at a time, a maximum of 2 books may be borrowed at any given time by an individual. As each book is returned, another book from the list is sent, once available.

The books are sent in special mailing envelopes that must be used to return items. The envelope includes a return address label and instructions for return. ***No postage is necessary*** as the envelope is marked, "FREE MATTER FOR THE BLIND".



## LOST OR DAMAGED BOOKS

Individuals will be expected to pay for books lost or damaged while in use. Excessive loss or damage will be grounds for suspending service.

### Please print or type:

Name (Last)\_\_\_\_\_ (First)\_\_\_\_\_ (Initial)\_\_\_\_\_

Street Address\_\_\_\_\_

City\_\_\_\_\_, Mississippi ZIP\_\_\_\_\_

Telephone (daytime) ( ) \_\_\_\_\_

Email\_\_\_\_\_

Please give the name of an alternate person to contact if you cannot be reached for an extended period.

Name\_\_\_\_\_

Telephone ( ) \_\_\_\_\_

Return this form to: Lincoln Lawrence Franklin Regional Library/ Attn: Reference Desk/ 100 S Jackson St/ Brookhaven, MS 39601

### OFFICE USE ONLY:

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LLF certifies this patron is eligible for service.

\_\_\_\_\_  
Name\_\_\_\_\_ Date\_\_\_\_\_